

ABSENCE EXPLANATION FORM

- If a student must miss a rehearsal or performance for ANY reason, an 'Absence Explanation Form" must be submitted **PRIOR** to the absence. If the absence is an emergency, please make every effort to inform the director of the situation.
- Forms must be returned **with a parent signature**, prior to the absence. Please submit forms as early as possible, so every effort can be made to fulfill student responsibilities or duties.

Today's Date: ___/___/_____

Date of Requested Absence: ___/___/_____

Activity/Event that will be missed: _____

Student Name: _____

Explanation of Absence: _____

Parent Signature: _____

----- (For Director Only) -----

Submitted on: _____

EXCUSED

UNEXCUSED